Dear College of Arts and Letters prospective graduate:

Please take a few minutes to read the following IMPORTANT items:

- **Time, Date, Place:** Please note that the commencement time has been changed to 10:00 a.m. on Friday, May 12, 2017 in Viejas Arena. Students' names will be announced at the main College of Arts and Letters Commencement ceremony. It will be my honor to preside over the ceremony, which will begin promptly at 10:00 a.m. and last approximately two hours.

- **Photography:** Grad Images Photography will take photographs of each graduate on stage during the commencement ceremony. Each graduate will be sent no-obligation proofs of the commencement photographs via mail, email, and text after the event. You will have the opportunity to purchase prints after you have seen your proofs. At the ceremony, please ensure that you provide correct email and mailing information on the card you bring to stage from which your name will be announced.

- **Assembly and Processional:** No later than 8:45 a.m., bachelor's and master's candidates must arrive at Lot 13 and line up behind their respective department signs. Faculty marshals and student ushers will organize the processional lines. MFA and PhD candidates must report to the robing room inside Viejas Arena no later than 8:45 a.m. and will be seated on stage as members of the platform party.

  The processional will begin promptly at 9:30 a.m. The conferral of degrees will take place after the names of all graduates have been read. All graduates and guests should remain seated until the ceremony is concluded by the Grand Marshal.

  Security measures require that you present your SDSU Red ID or a valid, government-issued picture ID card. Students who do not bring a valid ID will not be admitted into Lot 13 and will not be allowed to participate in commencement.

- **Guests and Disability Access:** Each graduate was given six reserved-seat tickets at GradFest for guests. Please advise your guests that only graduates will be allowed into Lot 13. Any graduate or guest who requires special assistance must contact Student Disability Services (619-594-6473) no later than May 1st. Numerous accommodations (designated parking, assisted seating, interpreters, wheelchair loan, etc.) are available, but only with proper and timely notification.
• **Rehearsal:** There will be no student rehearsal. At the staging area outside of Viejas Arena, you will be put into orderly columns by major and you will simply have to follow the classmates in your column into the arena, through clearly marked gates.

• **Inclement Weather:** In case of rain, candidates should arrive at Lot 13, across from Parking Structure 12, at least 45 minutes before the processional start time, unless otherwise noted for your college. Once candidates enter through security and show their RedID, they will proceed directly inside Viejas Arena where they will be seated according to their department.

• **Diplomas:** Your diploma will arrive by mail after the Registrar has verified completion of all graduation requirements.

• **Department Reception:** Please join us for a brief reception for our History and Social Science Graduates at Hepner Hall Quad directly following the College of Arts and Letters ceremony! Refreshments and cake will be served. Photo opportunities with family and faculty! Come let us celebrate your accomplishments!

• **Questions?** Access [http://newscenter.sdsu.edu/commencement](http://newscenter.sdsu.edu/commencement) or contact the Office of the Assistant Dean, AL 202, 619-594-6270, assistnt@mail.sdsu.edu

We look forward to seeing you on May 12.